



Women's Council
· Wisconsin ·

CELEBRATING 30 YEARS OF SERVICE

WOMENSCOUNCIL.WI.GOV

Women's Council Board Officers

1. The **Chair** is designated by the Governor and a member of the Council.
2. The **Vice Chair** is a member of the Council, nominated and elected by the full Council, and serves for a term equal to the lesser of two years or expiration of their appointment.

Duties of the Vice Chair include:

- chair meetings and represent the Council in the absence of the Chair;
- serve on the Executive Committee;
- assist the Chair in developing agendas for Executive and regular Council meetings;
- assist the Chair, Executive Director, and other Council members as requested with Council goal-setting, long-range planning, budget development, and evaluating programs and activities; and
- provide assistance to the Executive Director as needed.

Candidates for Vice Chair may be nominated by other members and/or may self-nominate. If only one nominee is presented, appointment will be by acclamation. If more than one nominee is presented, a paper ballot vote of members will follow, with the appointment given to the candidate with the most votes.

3. The **Executive Committee** consists of six (6) members: Chair, Vice-Chair, and three at-large representatives of the Women's Council nominated by the Chair and approved by the full Council. The Executive Director is an ex-officio, non-voting member.

***The Chair asks that members self-nominate for membership on the Executive Committee.**

Duties of the Executive Committee include:

- participate in decision-making between Council meetings that is necessary for the operations of the Council;
- participate in developing the agenda for each Council meeting;
- review requests for sponsorships of programs and events;
- refer women candidates to state appointing authorities when board vacancies occur; and
- meet as necessary between Council meetings to carry out its duties.

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